

**Town of West Bath**  
**Select Board Meeting Minutes**  
**Thursday, October 21, 2021**

**Town of West Bath** Kathleen Lavallee, Chair - **Present**  
**Select Board:** Suzanne Andresen - **Present**  
Madelyn Hennessey - **Present**

**Town Staff Present:** Kristine Poland, Town Administrator  
Karly Perry, Town Clerk

**Public:** Merrilee Wilson, Robert Weir, Jane Weir, Derek Dudzic

A meeting of the Select Board was held at the West Bath Fire Hall, Thursday, October 21, 2021, at 5:45 pm

- I. CALL TO ORDER at **7:00 pm**
- II. ATTENDANCE AND ESTABLISHMENT OF QUORUM – **Yes**
- III. PLEDGE OF ALLEGIANCE WAS SAID.
- IV. CONSENT AGENDA
  1. Approval of Minutes:
    - a. October 7, 2021
  2. Approval of Warrant(s):
    - a. Municipal
    - b. School
  3. Upcoming Board of Selectmen Meeting(s):
    - a. Thursday, November 4, 2021, at 5:30 p.m. at the West Bath Fire Hall  
**Municipal Officer Hennessey moved to approve the warrants as presented, seconded by Municipal Officer Andresen. Select Board unanimously approved.**
- V. SELECT BOARD COMMENTS/ANNOUNCEMENTS  
Municipal Officer Hennessey complimented the public on the success of Candidate’s Night
- VI. BUSINESS ITEMS
  1. **County Tax Commitment**  
Town Administrator Kristine Poland reviewed this year’s county tax assessment of \$716,645, for which the Select Board are required to sign the Assessor’s return. Municipal Officer Lavallee spoke to the work done by the Sagadahoc County Budget Committee and complimented the Board on their efforts.  
**The Select Board unanimously signed the Sagadahoc County Assessors Return for West Bath.**
  2. **Committee Appointments**  
Mrs. Poland presented the Board with appointment papers for Toni Tate, who previously served on the Comprehensive Plan Committee in 2019.  
**Municipal Officer Hennessey moved to appoint Antoinette Tate to the Comprehensive Plan, seconded by Municipal Officer Andresen. Select Board unanimously approved.**

**3. Town Administrator's Report**

Mrs. Poland reviewed communications with the Town Attorney regarding the Sea-Kiss Subdivision, wherein owner John Stadler is requesting an additional two weeks to sign the consent agreement. Mrs. Poland advised the Board that they must determine whether to grant Mr. Stadler more time to review documents or proceed with litigation. Discussion followed as to replanting, to which Mrs. Poland confirmed that the replanting plan has been approved by the State, however there is still discussion among the parties as to who will be liable for the cost of replanting. Mrs. Poland noted that Jessica Walker has signed the consent agreement.

**Municipal Officer Andreson moved that the Town move forward with the consent agreement without further delay, seconded by Municipal Officer Lavallee. Select Board unanimously approved.**

Mrs. Poland reviewed previous deadline for bids on a fire truck with a minimum bid of \$15,000.00, to which the Town did not receive any bids. Steve Renaud has since stepped forward with an offer of \$10,000.00.

**Municipal Officer Andresen moved to accept the bid in the amount of \$10,000.00.**

Municipal Officer Hennessey expressed concern that accepting the offer without putting the truck out to bid with no minimum bid may be controversial. Municipal Officer Lavallee recused herself from the discussion. Discussion followed on the cost of storing the additional truck, as well as readvertising the sale of the truck.

**Municipal Officer Andresen moved to advertise the fire truck for sale with no minimum bid with bids due at the next meeting on Thursday, November 4<sup>th</sup>, seconded by Municipal Officer Hennessey. Select Board approved the motion with 2 in favor and 1 abstention (Lavallee).**

Mrs. Poland announced that a new defibrillator has been installed at the Town Hall.

**4. Future Agenda Items**

Municipal Officer Andresen asked if the Town has received funding through the American Rescue Plan Act (ARPA), to which Mrs. Poland confirmed that the Town has received half of the funds and suggested that the Board hold a workshop to discuss potential uses. Municipal Officer Andresen asked if guidance for using the funds has been released, then went on to suggest possible solutions to broadband issues within West Bath.

Municipal Officer Andresen suggested that discussion surrounding the Transfer Station be held at an upcoming meeting, to which Mrs. Poland confirmed that this is slated for a future meeting.

Select Board members recalled discussion regarding a log obstructing the culvert at Mill Cove, to which Robert Weir confirmed that the log has since moved to the side of the cove and is not currently blocking the culvert, to which the Board agreed that it would be prudent for DOT to remove the log to prevent future blockage. Mr. Weir recalled the significant impact of the log on flow from the culvert.

Municipal Officer Andresen asked for an update on abandoned boats, to which Mrs. Poland stated that the Town has not yet received a response from the State, who she believes has had ample time to address the issue at this point.

VII. PUBLIC COMMENT

Derek Dudzic stated that he looks forward to working with the Select Board at the November 4<sup>th</sup> meeting, reviewing discussion held at Candidate's Night wherein limitations to the Urban Development Park may have unintended consequences surrounding attracting businesses to the area. Municipal Officer Lavalée expressed her desire to develop the industrial park, to which the Board agreed to its uniqueness to the Town.

VIII. ADJOURNMENT

**Municipal Officer Lavalée moved to adjourn, seconded by Municipal Officer Hennessey. Select Board unanimously adjourned at 7:30 pm.**

A true attested copy,

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Karly A. Perry, Town Clerk